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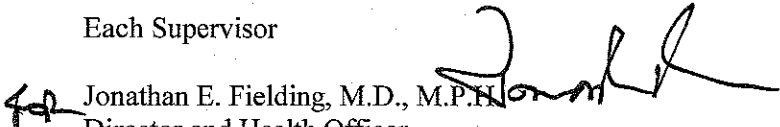
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March 28, 2012

TO: Each Supervisor

FROM:  Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

SUBJECT: **NOTIFICATION TO REQUEST DELEGATED AUTHORITY TO APPROVE INCREASES OR DECREASES OF GREATER THAN 10 PERCENT OF THE TOTAL CONTRACT AMOUNT FOR SIX HIV/AIDS CASE MANAGEMENT, HOME-BASED SERVICE AGREEMENTS**

This is to notify you that the Department of Public Health (DPH) intends to request delegated authority to execute amendments to six HIV/AIDS Case Management, Home-Based (CM/HB) service agreements, as specified in Attachment A, and to request delegated authority to approve increases or decreases in funding up to 25 percent above or below each contract's annual base maximum obligation. In accordance with Board of Supervisor's Policy 5.120, prior Board notice is required for any department requesting delegated authority to increase Board-approved contracts by more than 10 percent.

Background

The HIV/AIDS CM/HB program is designed to address each client's complex HIV/AIDS care needs and provide services that are not available through other funding sources. These services include, but are not limited to: 1) client intake assessment; 2) comprehensive assessment of each client's physical, psychological, environmental, financial, and functional status; 3) development, implementation, and monitoring of an individual service plan; 4) coordination of the provision of home attendant care and homemaker services; and 5) periodic reassessments of each client's status and needs.

On June 20, 2009, your Board approved amendments to the six HIV/AIDS CM/HB service agreements, outlined in Attachment A, through June 30, 2010. On September 30, 2009, your Board approved amendments to augment these agreements using allocated Single Allocation Model (SAM) Care funds. The augmentations allowed partial compensation to these providers for the loss of direct State funding and the potential loss in Medi-Cal reimbursement revenue, due to rate cuts by the State. On June 9, 2010, your Board approved amendments, which extended the term of these agreements at the 2009-10 status quo funding, until June 30, 2012.

Justification to Increase or Decrease Greater Than 10 Percent of the Total Contract Amount

While every effort is made to maximize funds and thereby maximize the effectiveness of the funded services, it remains important to have the authority to increase or decrease contracts in order to match utilization and need. A 25 percent delegated authority will enable DPH to amend these agreements, if needed, to allow for the provision of additional units of funded services that are above the service level identified in the current agreement and/or the inclusion of unreimbursed eligible costs, based on the availability of grant funds and grant funder approval. While the County is under no obligation to pay a contractor beyond what is identified in the original executed agreement, the County may determine that the contractor has provided evidence of eligible costs for qualifying contracted services and that it is in the County's best interest to increase the maximum contract obligation as a result of receipt of additional grant funds or a determination that funds should be reallocated. This recommendation has no impact on net County cost. DPH will closely monitor agencies for either over or under-performance.

Timeline

The Board letter to request the delegated authority to increase or decrease the total contract amounts by 25 percent is projected for the Board meeting on May 29, 2012.

If you have any questions or would like additional information, please let me know.

JEF:nmp

Attachment

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors

Division of HIV and STD Programs
HIV/AIDS Case Management, Home-Based Services

| | Agency and Agreement Number | Current Term Allocations (07/01/2011 - 06/30/2012) | Extension Year 1 Proposed Status Quo Allocations (07/01/2012 - 06/30/2013) | Extension Year 2 Proposed Status Quo Allocations (07/01/2013 - 06/30/2014) | Grand Total For Extension Year 1 - Year 2 (07/01/2012 - 06/30/2014) | Service Planning Area Served | Supervisory District Served | Performance as of January 31, 2012 Comments |
|---|--|---|--|--|---|------------------------------------|--------------------------------|--|
| 1 | AIDS Project Los Angeles H-204620 | \$ 696,396 | \$ 696,396 | \$ 696,396 | \$ 1,392,792 | 4 | 3 | Agency is meeting most goals. Technical Assistance has been provided to ensure agency meets its goals by end of contract term. |
| 2 | Altamend Health Services Corporation H-205189 | \$ 287,457 | \$ 287,457 | \$ 287,457 | \$ 574,914 | 7 | 1 | Agency is meeting their goals. |
| 3 | AIDS Service Center H-208501 (Effective July 1, 2012 this contract will be delegated to City of Pasadena Department of Public Health) | \$ 728,743 | \$ 728,743 | \$ 728,743 | \$ 1,457,486 | 3 | 5 | Agency is meeting goals. Effective July 1, 2012 this contract will be delegated to City of Pasadena Department of Public Health. |
| 4 | Minority AIDS Project H-208517 | \$ 180,528 | \$ 180,528 | \$ 180,528 | \$ 361,056 | 6 | 2 | Agency is meeting most goals. Technical Assistance has been provided to ensure agency meets its goals by end of contract term. |
| 5 | St. Mary Medical Center H-208518 | \$ 770,153 | \$ 770,153 | \$ 770,153 | \$ 1,540,306 | 8 | 4 | Agency is meeting their goals. |
| 6 | Tarzana Treatment Center H-204608 | \$ 442,090 | \$ 442,090 | \$ 442,090 | \$ 884,180 | 2 | 3 | Agency is meeting most goals. Technical Assistance has been provided to ensure agency meets its goals by end of contract term. |
| | Total | \$ 3,105,367 | \$ 3,105,367 | \$ 3,105,367 | \$ 6,210,734 | | | |